





Easy Read Privacy Notice

Your Information:

	<p>Personal data is information about someone.</p>
	<p>The government has made a law to keep safe all information about you.</p>
	<p>This means that staff who have information about you will have to keep this information private and safe at all times.</p>
	<p>This information might include your:</p> <ul style="list-style-type: none"> • name • date of birth • address • Phone number • weight • height

	<p>Other information may include:</p> <ul style="list-style-type: none"> • health problems and treatments you receive • Information about you and your family. and who you live with • what is important to you • work you have done • Finance
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Why we collect information about you:

	<p>We need to keep information about the treatment you have had and who has helped you. To ensure you get the best treatment now and in the future.</p>
	<p>This information can be seen by other medical staff in the hospital who may also be giving you some treatment or help.</p>
	<p>This information about you helps all staff in the hospital or in the community providing a service to you to give you the best possible care.</p>

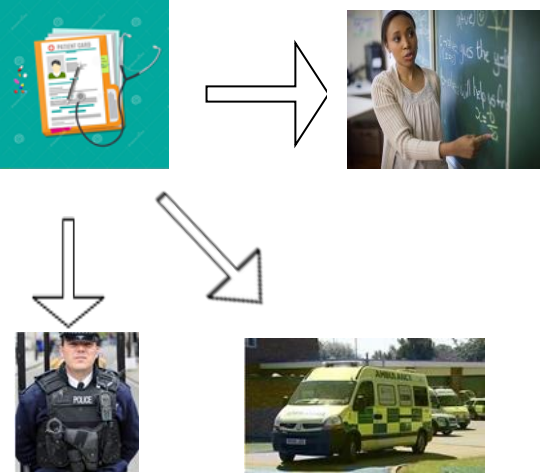

This Law is called the Data Protection Act 2018



What does this law say?

	<p>The hospital staff must let you know why they are using information about you.</p>
	<p>The hospital staff must only use the information about you that they need for your care, not for any other reason.</p>
	<p>We must make sure that information about you is correct.</p>
	<p>We must not keep information about you for longer than it is needed according to the law. We will delete electronic information or shred any paper copy documents by sending to a secure destruction company.</p>
	<p>We must offer you a copy of information we have about you, if you request it</p>



Who do we share information about you with?

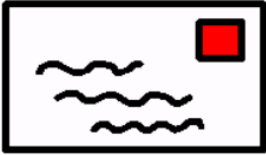
 <p>The diagram illustrates the flow of information. It starts with a patient's medical record (top left), which is shared with a doctor (top right). From the doctor, information is shared with a police officer (bottom left) and an ambulance (bottom right).</p>	<p>The hospital may share information about you with other services including:</p> <ul style="list-style-type: none"> • Doctors • Other hospitals • Ambulance services • Social workers • Teachers • Local councils • Police constables • Voluntary services • Care homes
 <p>The diagram shows a police officer and a medical record (top left) leading to a group of doctors (bottom right). This represents sharing information when required by law.</p>	<p>Sometimes we will have to share information about you if there is a law that tells us when we have to do that. This is done safely, securely and according to the law.</p>

How do we keep information about you safe and secure?


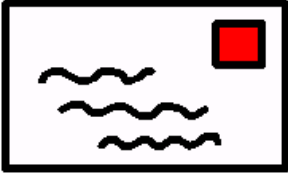
	<p>We make sure that all information about you is securely stored.</p>
	<p>We make sure that our computers do not let anyone see information about you unless they are the staff that are helping you.</p>


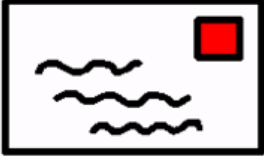


How do I get a copy of information about me?

	<p>If you would like a copy of your information.</p>
	<p>Please phone us on: 01934 881121 Or email us at : wnt-tr.legalservices@nhs.net</p>

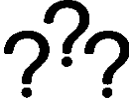



	<p>Legal Services Department, Weston Area Health NHS Trust, Grange Road, Uphill, Weston-super-Mare North Somerset BS23 4TQ</p>
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Is there a problem?

	<p>If you have a problem with any care that you have had or about how we have stored information about you, please contact the Trust's Patient Advice and Liaison Service (PALS). Tel : 01934 636363</p>
	<p>Weston Area Health NHS Trust Grange Road Uphill Weston super Mare North Somerset BS23 4TQ</p>

	<p>You also have a right to complain to the Data Protection regulator, if you are unhappy with the way the hospital have stored or shared information about you. Their contact details are below.</p>
	<p>Information Commissioner's Office Wycliffe House Water Lane Wilmslow Cheshire K9 5AF</p>
	<p>Phone 0303 123 1113 (or 01625 545745 or 44 1625 545745 if calling from overseas)</p>
	<p>https://ico.org.uk/for-the-public</p>

More information

	<p>Do you have any questions?</p>
	<p>Speak to the hospital staff OR</p>
	<p>Please phone us on: 01934 647002</p>
	<p>Or email us on: wnt-tr.dpo@nhs.net Or Website for more information http://www.waht.nhs.uk/</p>